

Summary

The primary role of the Elementary English Language Learners (ELL) Teacher is to identify and support students for whom English is an additional language and help them develop the academic and social language needed to access the curriculum and thrive in a multilingual environment.

The ELL teacher creates a safe, inclusive, and caring classroom environment that fosters confidence, risk-taking, and growth in language acquisition. They work closely with homeroom teachers and specialists to plan and deliver language-rich, developmentally appropriate instruction that supports students' needs across all subject areas.

The ELL teacher supports student learning through both push-in and pull-out models, and aligns their practice with the IB PYP (Primary Years Programme) Language Scope and Sequence, ensuring that language development is embedded in inquiry-based learning.

ELL TEACHER DUTIES & RESPONSIBILITIES

- Works directly with English Language Learners in small groups and/or co-teaching settings to develop listening, speaking, reading, and writing skills in English.
- Designs and delivers targeted instruction based on students' English language proficiency levels and individual learning needs.
- Collaborates with homeroom and specialist teachers to co-plan and support integrated language learning across all subject areas.
- ELL Teacher is responsible for site based administration of the WIDA assessment. ELL teachers will be expected to collaborate using this assessment data during instructional design.
- Acts as a case manager for assigned ELL students, ensuring appropriate supports, scaffolds, and inclusive access for classroom learning and assessments.
- Monitors and documents student progress through formative and summative assessments aligned with the IB approaches to teaching.
- Supports transitions for ELL students as they progress in language proficiency and exit ELL services.

ESSENTIAL DUTIES & RESPONSIBILITIES

- Plans effective, engaging lessons and maintains up-to-date planning and reporting documentation .
- Maintains accurate and timely records of student progress and communicates clearly with parents through conferences, emails, and reports.
- Participates actively in grade-level and student support meetings to ensure a coordinated approach to each child's academic and language development.
- Creates a safe, welcoming, and language-rich environment that promotes inquiry, confidence, and learner agency.
- Ensures the supervision, safety, and well-being of students at all times, inside and outside of the classroom.
- Participates in school events and co-curricular activities as part of the broader TIS learning community.
- Engages in ongoing professional development and reflective practices to continually improve instruction and support.
- Follows school policies and procedures and contributes to the positive culture of the school.
- Other duties as assigned

INTERPERSONAL SKILLS AND QUALIFICATIONS

- Experience in administering and using WIDA MODEL Online
- Strong interpersonal skills and English written and spoken communication skills
- A university degree in Education and ELL Teaching Certification or equivalent (preferably a Master's degree)
- Minimum two years ELL teaching experience in an international school
- Experience in the PYP is strongly desired
- Recent professional development related to teaching and learning