TASHKENT INTERNATIONAL SCHOOL

Floating Teaching Assistant (One Year Position)

Summary

The role of the Floating Teaching Assistant is to support teaching and learning at TIS by covering the roles of teachers, teaching assistants and staff.

Essential Duties and Responsibilities

- Make successful student learning the central consideration in all aspects of decision making
- Communicate and model the kinds of behaviors and relationships required to succeed at TIS
- Take on the role of Teaching Assistant, Teacher or other staff member as required
- Work collaboratively with Elementary Assistant for daily cover needs
- Cover the role of Elementary Assistant as required
- Assist with regular lessons and learning activities using different collaborative models
- Communicate clearly and accurately with students
- Assist individual students as needed
- Support student growth and independence
- Demonstrate careful preparation of instructional materials
- Assist in preparing displays of student work
- Assist in the maintenance of the classroom organization
- Stock taking, helping maintain an up to date inventory of classroom materials
- Check student work that is assigned by the teacher
- Show professionalism and good rapport in working with the partner teacher and the students
- Execute tasks given by the teacher in a timely and accurate manner
- Take initiative, learn quickly, and not require constant direction
- Work collaboratively with colleagues as part of a professional team
- Continually seek to improve own practice, including through observation, examination and discussion with colleagues
- Use behavior management strategies in line with the school's policy and procedures which contribute to a purposeful learning environment
- Build and maintain successful relationships with students, treating them consistently, with respect and consideration and to be concerned for their development as learners

Minimum Qualification

- University degree in Education or related field
- Minimum of three years teaching assistant experience preferably in an international school
- Fluency in English